



Person Specification – Trust and Grants Fundraiser

	ESSENTIAL CRITERIA	DESIRABLE CRITERIA
SKILLS AND ABILITIES	Excellent verbal and written communication skills Ability to relate to children and young people, their family members and a range of professional staff Confident in the use of a variety of IT packages and databases High level of ability to prepare budgets for funding proposals and monitor/report on spend as required Understanding of fundraising best practice and legislation as well as current trends of funders	Have a sense of vision, ability to grasp complex ideas and think strategically
EXPERIENCE AND KNOWLEDGE	Extensive proven track record of successfully raising funds from written applications to small grant making bodies as well as large funders Evidence good organisational and project management skills in addition to monitoring and evaluation experience Knowledge of and experience of working under the Fundraising Code of Practice	Experience of working with children and/or young people Member of the Institute of Fundraising
PERSONAL QUALITIES	Motivated to work for the social inclusion of children and young people Meticulous attention to detail Excellent interpersonal skills, with the ability to collaborate effectively with staff at all levels across the organisation The ability to be flexible, diplomatic, assertive with good negotiating skills	Commitment to inclusion
QUALIFICATIONS	Educated to degree level	Relevant nationally recognised qualification and/or training history in relation to fundraising